

Catholic School Council Meeting Minutes: St. John the Baptist CE

September 27, 2017

Present: Ruth Ann Cabral, Mr. DeTullio, Mr. Brennan, Janin O'Donnell Carla Underhill, Mr. Savelli, Kristina Renzella, Denise Burke, Denise O'Brien, Chris Renzella, Jessica McCormick, Heather Skulnick, Jamie Sodergard, Eileen Dunnet

Regrets: Father Laszlo

1. Opening prayer – facilitated by Mr. Brennan
2. Thanks was given to 2016/17 CSC
3. Collection of Emails
 - Emails of 2017/2018 CSC were collected; emails sent out will be kept to a minimum
 - CSC will be emailed if there is a time sensitive matter that requires a response
 - Emails will be sent to the Chair before being distributed to entire CSC
4. Introductions of new council took place
5. Nomination list was reviewed
 - 11 individuals applied for council; previous council voted to expand membership to 11 from 10. Plus 3 (Parish Representative, Teacher Representative, Community Representative) for 14 total councillors.
 - If members will be absent, regrets are requested in order to cancel the meeting if quorum is not met.
 - Quorum is 8 (Half of 14 + 1)
6. CSC election
7. Review of roles and responsibilities
 - CSC roles were explained for nomination purposes
8. Election of Roles
 - Chair: Previous Chair Carla sought co-chair, will be running again; Kristina and Jessica requested chair; Jessica stepped down (Co-Chairs: Kristina and Carla)
 - Secretary: Janin; Heather (stand in secretary)
 - Treasurer: Ruth Ann

- Meetings: Agenda items will be brought forward to Chairs and Adrian to allow opportunity to review/provide input prior; Meetings are not intended for child specific issues

9. Review of CSC Goals

- Information was provided to council
- CSC will be given month to review report; CSC was requested to attend next meeting with input

10. Committee introduction

- Committees require communication outside of monthly meeting; Adrian would be in contact with subcommittee
- School improvement committee
 - Would need to be available during the day
 - Typically occur on PA days; Parents are not invited to PA day activities
 - *ACTION*: Adrian will talk to superintendant and other Principals regarding parent involvement in committees
 - *ACTION*: List of internal committees was request; Adrian will provide for council
- Spirituality committee
 - Disbanded last year; children were not attending
 - If this is something you are interested in, keep in mind for next meeting
- New committee ideas are welcome

11. Treasurers Report

- Approx. \$1400 was gathered for Emerson family to help cover the cost of funeral
- Opening amount: \$4084.22 (May 17, 2017)
- Closing amount: \$2097.32 (September 27, 2017)
- Typo on Feb 3rd statement (pizza cheque did not show up on this)
- Expenses reported (recent): Food for meet the teacher night, agenda purchase and gift for the Emerson family
- \$500 is owing for agenda purchase

12. Fundraising

- The school has sold chocolates for the last 3 years; some parents have asked about chocolates again
- Summer school was a great opportunity to gain resources (approximately \$30 000 in additional resources); school was able to purchase 40 new laptops for intermediates and 40 iPads; annual school budget is \$32000 (materials, student programs, etc.) so this is significant 3 years running.
- Playground resurfacing was previously discussed as a purchase with fundraising dollars; possibility of grants to explore
 - Asphalt can be done at no cost; previously resurfaces approx 20 years ago; council may need to provide a letter regarding need; *ACTION*: this will be revisited at future meeting

13. CSC Fundraising

- 1 major fundraiser and several minor
- 10% of funds raised is donated to charities; *ACTION*: information to be provided at future meeting (i.e. pasta, Emerson family, labels, Fresh from Farm, pizza), cannot be families
- Fresh from Farm process was discussed; timeline would be too tight for this year
- Labels: can register school on Mabel's labels website; 20% of profit will go to school; sample will be sent directly to the school; this would be a year round fundraiser; no concerns were brought forward
- Pasta dinner: Potential major fundraiser; approximately \$1200 in profit; Knights donated desserts and refreshments; profit was lost on providing meal for BR expressions; performers could be given a discounted price; *ACTION*: Pasta dinner will be discussed further at future meeting. Wednesday, April 25th, 2018 set as this year's date.
- Pizza: Ongoing fundraiser
- Emerson family: Figurine was given on behalf of the school (\$56.49)
- Claudio: In Grade 6; Mother passed away, now lives with Aunt; Adrian will reach out to Aunt on behalf of council to find out what needs they have
 - *Motion*: Carla motioned donating \$200 towards Claudio's family; Kristina 2nd; Motion passed

14. Meeting dates and times

- Meetings will remain on Wednesdays
- Children are welcome to attend, if care is needed connect with Adrian prior to meeting
- Next meeting will be October 25th at 6 pm; November 15th at 6 pm
- Advent night will be December 6th at 6 pm

15. Principal's report

- Knights of Columbus provided buns for Meet the teacher BBQ
- Christmas Concert
 - Ms. O'Neil is interested in coordinating more music for JK-Gr 6
 - Space is limited; will try to figure out how to have song/prayer component
 - Snacks are available for families
 - ACTION: To be discussed further at future meeting
 - December 6th set as date
- Grant for Speaker
 - Rules have changed for this year's grant; cannot spend more than \$450 on speaker; Leanne (involved in summer school Christian meditation/religion program) will be attending the October meeting
 - Link was provided for Chris Stefanick, speaker at St. Francis; Council to inform Adrian if interested in attending as grant would cover the cost
- Mealtrain.com
 - Website that coordinates meal donations, free American website
 - Idea was proposed to Howie Emerson, who is open to it; James is diabetic
 - Jessica will start letter to be sent out to school community
- Parent Involvement Grant
 - \$500 can be used for food for Advent night, Pasta dinner, etc.
- EQAO: will be discussed next month
- Restorative Practice: new staff will be trained; council will be invited to ½ day training with student Magic Makers

- Emath: great tool which is largely used
- Morning homework club: By invitation; Can attend any time after 8:05 am, for grades 1-6
- Nutrition Program: Is provided at 8:50 am in the yard; targeting need of students
- “Catholic School Council” memo from HWCDSB shared and discussed.

Meeting adjourned: 7:37 pm

Next meeting date: October 25th, 2017 6:00 PM. Future dates: November 15th and December 6th as Christmas Concert/ Advent Night