

Catholic School Council Meeting Minutes: St. John the Baptist CES

Wednesday, October 19th, 2016

Present: Carla Underhill, Ruthann Cabral, Natalie Martini, Janin O'Donnell, Heather Skulnick, Jamie Sodergard, Bill Warnick, Mr. DeTullio, Mr. Brennan, Father Laszlow, Denise O'Brien, Kristina Renzella, Donna Ellis (non-voting member)

1. Opening prayer – facilitated by Father Laszlow
2. September CSC minutes were approved
3. Matters arising from minutes
 - a) Wall of Fame Completion: The Wall of Fame plaque is now complete; Formal invites will be sent to priests, deacons, religious individuals named on the plaque; Presentation ceremony will take place at November 30th school Mass
 - b) Principal profile review: We continue to wait on a response from the Board; Mr. DeTullio will share the report once available
 - c) Shared CSC contact information: Discussion occurred around access to parent contact information and use of contact information; Issues/concerns of council members should be discussed at meetings, not via email as emails can be unwelcomed; The phrase "Not via email or calling" was contested; This is not to prohibit communication outside of CSC but to streamline agenda items/discussion to occur at CSC meeting; Members noted that they have volunteered to be on council on a monthly and as needed basis, not on-call email/phone access.

ACTION:

 - Any CSC email communication between meetings to parents on CSC will be sent out via Mr. DeTullio and the Chairperson
 - Parents volunteering to be on a sub-committee of the CSC (e.g., Pasta Dinner sub-committee) have the blessing of the CSC to conduct that business and therefore this necessitates communication by the sub-committee between meetings
 - Items for discussion at meetings are to be submitted to Chairperson and Mr. DeTullio for next agenda
 - October 19th, 2016 Agenda section C ii) to be changed to reflect "Councillors have the right to refuse communication."
 - d) The CSC 2016-17 consists of 12 voting members. Meetings cannot carry on without quorum (7 voting members must at least be present).

4. Chairperson's report:

- a) Council Goals: Current goals were formulated 2 years ago by CSC; Continue to be supported by Mr. DeTullio

MOTION to keep council goals for 2016/17 by Ruth Ann Cabral; 2nd by Mr. Brennan; Motion passed. (See end of these minutes.)

- b) Charities to be supported: Charities receive 10% of profits; Last year's charities were St. Ann's school and the Board Pilgrimage; Proposed charities for 2016/17 were Good Shepherd Angela's Place and the St. John the Baptist Parish Refugee Family

MOTION to donate 5% each to Good Shepherd Angela's Place and the St. John Parish Refugee family by Denise Burke; Bill Warnick 2nd; Motion passed

- c) Fundraisers to be chosen:

- Poinsettia fundraiser was not very profitable and is not supported for the 2016/17 school year
- Major/Minor fundraisers
 - Pita Pit approached Mr. DeTullio; \$1 profit for every pita sold; able to do monthly lunches
 - *MOTION* to have Pita Pit as Minor fundraiser by Denise Burke; 2nd by Ruth Ann Cabral; Motion passed
 - Pasta Dinner was 1st attempt last year; very profitable (\$3000); Knights of Columbus are offering same as last year; We will look at having Genuine Bakery cater; April 25th is proposed date
 - *MOTION* to have Pasta Dinner as Major fundraiser by Natalie Colville; 2nd by Heather Skulnick; Motion passed
- CSC to bring ideas for minor fundraiser to next meeting (suggestions discussed include Little Caesars pizza kit, McMillans, movie tickets, coupon book, on-site movie night)
- Advent night: This is not a fundraiser but a social event; Grade 8's can assist and earn community hours; CSC will bring craft ideas to next meeting
 - *MOTION* to keep Advent night for 2016/17 year by Natalie Colville; 2nd by Kristina Renzella; Motion passed

- d) Parent involvement grant: Mr. DeTullio wanted to pass onto CSC if submitting a receipt, please note on receipt if for Parent Involvement Grant

- e) Meeting dates for 2016-17: Meeting dates for 2016/17 were presented to CSC, no conflicts were noted.

September 21,

October 19,

November 16,

CSC Advent Craft Night (December 7),

January 25,

February 22,

CSC Pasta Dinner (April 25),

May 17

f) Water bottle memo:

- A memo was sent out to parents re: reusable water bottles
- The Board is looking to stop the sale of bottled water in schools
- This consultation is about schools making better choices. It will inform future policy.
- Last June a large water cooler was purchased for use with wax cups at school events; SJB also has 20 clear plastic water pitchers available
- SJB interested in purchasing 3 hydration stations
- Depending on consultation, Board may look to sell water bottles and making them available to students
- SJB currently has 400 water bottles available with school logo; all students and council members will be given a bottle
- Cups and water will be made available at school events instead of plastic bottles
- Classroom teachers set rules re: use in classroom; bottles are not used around computers
- *MOTION* to ban single use water bottles at SJB school and parent functions encourage by Mr. DeTullio; made by Bill Warnick; 2nd by Mr. Brennan. Motion passed
- Question raised re: cost of hydration station; cost is \$1200-\$1300
- *MOTION* for CSC to purchase 1 of 3 hydration station by Denise Burke; 2nd by Kristina Renzella; Motion passed. The school will purchase the other 2.

g) School uniforms:

- Results of survey were reviewed; 46 of 208 families responded; Majority of respondents satisfied
- 1 supplier recommended; parents can take clothing items from other stores to be crested
- Board sets the guidelines on what articles of clothing can be worn/crested; Bombardieri have to uphold Board policy .
- Former CSCs determined St. John would require creasting and that hoodies are not a part of uniform
- Items sent by Bombardieri to be kept on hand to monitor quality changes
- *MOTION*: to enter into a contract with Bombardieri by Natalie Colville; 2nd by Ruth Ann Cabral; Motion passed with 1 opposed
- Mr. DeTullio will ask Bombardieri to promote multi-family discount and ask them to be upfront and honest re: item availability
- The crests are \$3 to purchase, \$7 to embroider crest
- *MOTION* by Denise Burke to support 3 year contract with no price increase for 1 year; 2nd by Heather Skulnick; Motion passed

h) Orange shirt day: Denise O'Brien put forward idea for September 2017 to wear orange shirts in support of local indigenous community; Mr. DeTullio has forwarded to his Superintendent and the Board is looking at supporting this also

5. Sub-Committees:

- Parish is looking for CSC volunteers for would be willing to help coordinate the students at the weekend Masses monthly to read petitions, bring up gifts, and act as greeters.
- Mr. DeTullio will propose dates to Father re: Saturday evenings.
- CSC members can volunteer 1 month/year on a date of their choosing selected in advance (Post-meeting Father confirmed this was acceptable and November and December dates were set.):
 - Ruth Ann volunteered for November 5
 - Natalie volunteered for December 3

6. Treasurer's Report:

- October 2016 Treasurer's report was reviewed
- \$4040.26 is in CSC account to date
- Moving forward the Treasurer's Report will be at the beginning of the agenda
- Mr.DeTullio will review numbers and provide Treasurer for updated report for next meeting

7. Principal's Report:

- a) Crosswalks on King Street: Speed limit has been adjusted. (Councillor Merulla thanked via email post meeting.)
- b) Chocolate bars: Sale went well; concern raised re: nuts; there will be no nut products next year
- c) Parent conference: November 5th at BR; can sign up online; will need to register for breakout sessions
- d) Potential topics for meetings: the last 30 minutes of CSC meeting are information sessions; Council voted to use this time as info session as opposed to spending \$1000 on speaker ACTION: CSC to bring topic ideas to next meeting. Mr. Brennan will present at the next meeting. Christian Meditation will be the topic. Tools for Life and Mathematics are other topics suggested by Mr. De Tullio.
- e) Pizza timeline: 4 weeks is enough time to pre-order pizza; if a child is sick the parent can advocate to school for refund

8. Other item: Bazaar Tickets: The school will be provided with 250 tickets to sell in support of SJB parish

9. *MOTION* to adjourn meeting by Bill Warnick; 2nd by Jamie Sodergard; Motion passed
Next meeting date: Wednesday, November 16th, 2016 6:00 PM

St. John the Baptist Catholic School Council Goals 2016-2017

1. Support the mission of the HWCDSB in union with our Bishop to enable all learners to realize the fullness of humanity of which our Lord Jesus Christ is the model.
2. Support the school goal of good stewardship of God's Earth and People through time, talent, treasures:
 - a. Promote environmental education and awareness
 - b. Care for God's people (financially and emotionally) locally and in the broader community.
3. Support students programs that the school offers:
 - a. Work to support the school goals of improved literacy and numeracy.
 - b. Support the goal of students' improved organizational skills by purchasing agendas.
 - c. Support the school goal of increased use of technology.
4. Promote the partnership between school, parents, and Parish.
 - a. Participation in the Mass and commitment to faith life of the Parish
 - b. Financial support of the Parish
 - c. Understanding spirituality from a Catholic perspective